

**MINUTES  
NORTHWEST SERVICE COOPERATIVE  
DISTRICT #928  
BOARD OF DIRECTORS MEETING  
TUESDAY, NOVEMBER 27, 2018**

**CALL TO ORDER BY JAMES DEVRIES – 5:10 P.M.**

**ATTENDANCE**

**BOARD:** Kathy Carlson, James DeVries, Sally Roller, Shawn Rominski (via phone), Ann Long Voelkner (via phone), Jim Christianson, Jon Carlson, Chris Melbye and Jason Carlson. **ABSENT:** None  
**SUPERINTENDENT ADVISORS (EX-OFFICIO):** Jim Guetter & Galen Clow.  
**STAFF IN ATTENDANCE:** Bruce Jensen, Jaci Jorde and Jake Seuntjens.  
**VISITORS:** Dan Weir

**ACTION ITEMS:**

**APPROVE THE AGENDA.**

Motion by Jason Carlson and second by Jon Carlson to adopt the agenda. Vote u/c

**APPROVE THE OCTOBER 23, 2018 REGULAR BOARD MEETING MINUTES as reviewed and presented at the meeting.**

Motion by Sally Roller and second by Kathy Carlson. Vote u/c

**APPROVE THE OCTOBER 18, 2018 THROUGH NOVEMBER 19, 2018 REGULAR BILLS in the amount of \$112,786.22.**

Motion by Jason Carlson and second by Jim Christianson. Vote u/c

Presentation was given by Jake Seuntjens, Education Services on the upcoming ISTE Conference being held in Philadelphia.

**APPROVE NATIONAL CONFERENCE TRAVEL for the Education Services department to attend the ISTE Conference.**

Motion by Chris Melbye and second by Sally Roller. Vote u/c

Presentation was given by Dan Weir, Insurance/Risk Management Consultant on the 2017 CCOGA Settlement.

**APPROVE CCOGA RSR FUNDING.**

Motion by Jason Carlson and second by Jim Christianson. Vote u/c

**APPROVE BUILDING LEASE FROM TRF SCHOOL DISTRICT FOR FY 2018-2023.**

Motion by Jim Christianson and second by Sally Roller. Eight members passed the vote and one abstained.

**APPROVE OnToCollege (OTC) PARTNERSHIP AGREEMENT.**

Schools will receive a 20% discount (10% for being an MREA member and 10% for being a NWSC member). NWSC will receive a 5% administration fee to do the billing for OTC.

Motion by Jon Carlson and second by Kathy Carlson. Vote u/c

**ITEMS FOR INFORMATION:**

- Finance/Budget report was presented by the Business Manager
- CCOGA Health Insurance Pool Renewal updates
- Discussed to auction the NWSC Chevy Van
- Discussed a new vehicle for Health & Safety Department

Adjourned.

**RESPECTFULLY SUBMITTED:**

\_\_\_\_\_  
Clerk  
NW Service Cooperative – District #928  
Date: \_\_\_\_\_

**APPROVED BY:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
President  
Vice President  
Treasurer

Date: \_\_\_\_\_

Next Meeting: January 22, 2019